



Passaic County Workforce Development Center
200 Memorial Drive, Paterson, NJ 07505
973-742-5226 extension 7142 jlopez@pcwdc.org

Passaic County Employment Network Job Order Form

To list your job openings, please complete this form and email to
Jose Lopez, Business Resource Coordinator, jlopez@pcwdc.org or fax to 973-279-1572

COMPANY NAME: The Arc of Bergen and Passaic	ADDRESS: 223 Moore street	CITY/STATE/ZIP CODE Hackensack NJ, 07601	PHONE:201-343-0322 FAX:201-343-0401 EMAIL:qmorton@arcbp.com
CONTACT/TITLE: Quadir Morton Field Recruiter	CONTACT PHONE:201-343-0322 ex:2276 EMAIL:qmorton@arcbp.com	FEIN # (REQUIRED): 221620254	WEBSITE: www.arcbp.com
BUSINESS TYPE: Not-for-profit, Social services			
JOB TITLE: Placement Counselor	SALARY RANGE: \$18.50	NUMBER OF OPENINGS: 1	DATE POSTED:5/10/2023
WORK SCHEDULE/DAYS: Daytime	HOURS/SHIFTS: 35 hours/week	FULL TIME: <input checked="" type="checkbox"/> PART TIME: <input type="checkbox"/>	BENEFITS: medical, dental, 401k, sick, personal, and vacation time
PUBLIC TRANSPORTATION: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> APPLICATIONS ACCEPTED BY: EMAIL <input checked="" type="checkbox"/> MAIL <input checked="" type="checkbox"/> PHONE <input type="checkbox"/> FAX <input type="checkbox"/> ONLINE <input checked="" type="checkbox"/>			
JOB DESCRIPTION			
ROLES/RESPONSIBILITIES/DUTIES: WORK CLOSELY WITH REHABILITATION STAFF AND PRODUCTION STAFF TO DEVELOP GOALS AND PROGRAMS TO HELP CLIENTS REACH EMPLOYABILITY			
SKILLS REQUIRED: KNOWLEDGE OF JOB/LABOR MARKET AND RELATED FIELD EXPERIENCE WITH HANDICAPPED INDIVIDUALS			
EDUCATION REQUIREMENTS: B.A IN REHABILITATION SERVICES OR RELATED FIELD			
EXPERIENCE: 1-2 PREFERRED YEARS 0 MONTHS DRIVER'S LICENSE: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> LICENSES/CREDENTIALS: CLICK HERE TO ENTER TEXT.			
ADDITIONAL NOTES: E/O/E			